



United Way
of Crookston

United Way of Crookston Grant Applications Available

AGENCY APPLICATION FUNDING CRITERIA, CHECKLIST AND TIMELINE

Please use to ensure that you are submitting all the requested information with your application for funding.

- ✓ An incorporated entity with a 501(c)(3), not for profit, government or school designation by the IRS, that has written bylaws (please do not send bylaws)
- ✓ List of the current board of directors of the applicant organization.
- ✓ Financial statement and a copy of the most recent IRS 990 tax return. You may use an audited financial statement for the previous fiscal year.
- ✓ All proposed programs should have one or more funding source in addition to United Way of Crookston funds, not to include in-kind services.
- ✓ Email the completed application to becky@unitedwayofcrookston.org **and Mail or Drop off one Original with supportive documents (board, financials, etc.) and four (4) hard copies of just the application** to P.O. Box 218, Crookston, MN 56716.
- ✓ Program must serve Crookston or the area including communities in the following zip codes.
56517, 56523, 56540, 56701, 56716, 56722, 56723, 56725, 56736, 56750, 56754.
This area does not include all of Polk County.

United Way of Crookston Mission Statement

*Improve the quality of life of Crookston area people,
by gathering and distributing in an efficient manner,
community resources that respond to priority health and human service needs.*

Impact Areas: Health ~ Education ~ Finance

WHICH APPLICATION FORM IS RIGHT FOR YOU?

In order to make the application process easier, we've launched a new application form for those applying for less than \$3,000. Please look at the matrix below to decide which application will best represent your request.

Applying for more than \$3000 does not guarantee your requested amount.

| United Way of Crookston Grant Application Form | | |
|--|------------------------------------|-----------------------------------|
| | Short (\$3,000 or less) | Long (\$3,001 or more) |
| Site Visit required- Executive Director and/or Board Members | X | X |
| Grant amount dependent upon annual campaign results | X | X |
| Simpler application and year-end report | X | |
| More thorough application and year-end report | | X |

APPLICATION SUBMISSION

Send original completed application electronically via email. Original and four (4) copies must be mailed or dropped off. Completed and typed applications with attachments must be received at the United Way of Crookston office no later than **4:00 p.m., on Tuesday, January 30, 2018.**

- ✓ Application for Funding- Short Form or Long Form (signature required)
- ✓ Submit a list of the current board of directors of the applicant organization.
- ✓ Financial statement and a copy of the most recent IRS 990 tax return. You may use an audited financial statement for the previous fiscal year.

TIMELINE

Tuesday, January 30, 2018 at 4:00 p.m. – Application deadline

February 27, 2017 – Grant Hearing Appointment reminder e-mail

March 12, 13, & 15, 2018 – Grant hearings, United Way office, 510 County Rd. 71.

QUESTIONS? Contact Lori A. Wagner, Executive Director, lori@unitedwayofcrookston.org
or 218-281-1715

SEND TO:

E-Mail: becky@unitedwayofcrookston.org

Or mail/drop off to:

United Way of Crookston, Inc.
P.O. Box 218 - 510 County Rd. 71
Crookston, MN 56716